

**\* NOTIFICATION OF WILLINGNESS TO PROVIDE NONAUDIT SERVICES**

<b>Firm:</b>	_____
<b>Address:</b>	_____ _____ _____
<b>Firm Contacts:</b>	_____ _____
<b>Telephone Number:</b>	_____
<b>Fax Number:</b>	_____
<b>E-mail:</b>	_____

**Type Services Non-Audit Firm Will Provide** (Check Appropriate Box for each Service listed):

Monthly Bookkeeping <input type="checkbox"/>	Preparation of Annual Financial Statements <input type="checkbox"/>	Preparation of Interim Financial Reports <input type="checkbox"/>	Year-End Bookkeeping Preparation for Annual Audit <input type="checkbox"/>
Payroll <input type="checkbox"/>	Employee Searches <input type="checkbox"/>	Valuation of Assets <input type="checkbox"/>	Systems Implementation <input type="checkbox"/>
Preparation of only Management's Discussion and Analysis of the Statement <input type="checkbox"/>			<input type="checkbox"/>

**Areas of the State in Which the Firm Will Provide the Service**


**Types of Units That the Firm Will Serve** (Check all Unit Types that apply):

Municipalities <input type="checkbox"/>	Counties <input type="checkbox"/>	School Boards <input type="checkbox"/>
Regional Airports <input type="checkbox"/>	Public Hospitals <input type="checkbox"/>	Charter Schools <input type="checkbox"/>
Water and Sewer Authorities or Districts <input type="checkbox"/>	Miscellaneous Public Authorities <input type="checkbox"/>	<input type="checkbox"/>

**Relevant Experience:**


<b>By</b> _____ (Signature of Authorized Firm Representative)	<b>DATE</b> _____
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Direct Responses to Lisa Olson at 919-807-2398 (fax) or [lisa.olson@nctreasurer.com](mailto:lisa.olson@nctreasurer.com)

\* The Local Government Commission provides this information to units as a service, but does not endorse any particular firm. Units are encouraged to adhere to their procurement policy in choosing any firm on this list.