

## THE ANCILLARY GOVERNMENTAL PARTICIPANT INVESTMENT PROGRAM (AGPIP) Enrollment Instructions

- Request information by emailing [AGPIP@nctreasurer.com](mailto:AGPIP@nctreasurer.com) and "cc" [OPSTEAM@nctreasurer.com](mailto:OPSTEAM@nctreasurer.com). A member of the team will respond to you within 2 business days.
- Download the Enrollment documents from the State and Local Government Website:  
<https://www.nctreasurer.com/ancillary-governmental-participant-investment-program-agpip>
- Review and complete the following Enrollment Documents
  1. Overview, Terms of Participation, and Enrollment Authorization Form
  2. Deposit Agreement (be sure to indicate status as a municipal entity in section "n")
  3. [STIF Account Application](#)
  4. [STIF Signature Card](#)
  5. [W-9](#) (Only required if you intend to invest in the Equity Index Fund a new EIN maybe required to match Trust)
  6. BlackRock Tax Questionnaire (Only required if you intend to invest in the Equity Index Fund)
  7. Resolution for Local Government Irrevocable Trust (only required for OPEB or LEOSSA trust accounts)
    - Sample Resolution for Local Governments - OPEB Trust for AGPIP
    - Sample Resolution for Local Governments - LEOSSA Trust for AGPIP
  8. Irrevocable Trust (only required for OPEB or LEOSSA trust accounts)
    - Sample OPEB Trust Template for AGPIP
    - Sample LEOSSA Trust Template for AGPIP
- Provide the following:
  - Email** the executed enrollment documents to [AGPIP@nctreasurer.com](mailto:AGPIP@nctreasurer.com) and "cc" [OPSTEAM@nctreasurer.com](mailto:OPSTEAM@nctreasurer.com)
  - Mail** the original STIF Application and Signature Card after approval to NCDST Banking Division, 3200 Atlantic Avenue, Raleigh, NC 27604
- Email a list of those employees you authorize to receive monthly reports. Include their names, phone numbers and email
- EIF investors may sign up for BlackRock's online portal access which provides information about their fund. If you are interested in this self-service access, please send an email to [AGPIP@nctreasurer.com](mailto:AGPIP@nctreasurer.com) and "cc" [OPSTEAM@nctreasurer.com](mailto:OPSTEAM@nctreasurer.com) notifying us.

**Please note:** Once the AGPIP Team has received all of your completed, executed enrollment documents and reviewed with legal counsel, every effort will be made to open your accounts within 90 days or sooner if feasible.