



**Virtual Basic Financial Workshop for NC Rural Communities for 2020
July 23rd**

9:00am until 4:00pm

Send the information on the form back to:

SERCAP, Inc

C/o Randy Welch
4328 Bland Road
Raleigh NC 27609

Or

Scan the application and email it to

rwelch@sercap.org

Or just call

919 805 5907 mobile (leave message)

The class will be a complete virtual training event using the Zoom platform. Your attendance during this event will require you being present in front of your computer during the duration of the class. Please complete the registration form below and email back to rwelch@sercap.org. The day before the event, an email will be sent out to all that are registered with the link to log into the virtual training.

This is a continuation of our USDA Technical Assistance program for NC. This is a *Workshop In-A-Box* basic financial workshop for those that are primarily associated with drinking water and wastewater utilities of NC (see the agenda). Elected officials, financial managers, town and/or county managers, drinking water and wastewater directors- workers and other persons that are involved with the financial matters of your utilities You will be engaged with up to date information on the financial working and the requirements from NC LGC and USDA. You should attend if you need answers to financial questions and just need a refresher.

All are invited

There is no fee charged for this training.

Financial Management Workshop—For Local Governments

Application

Name(s): _____

Email: _____

Mailing address: _____ City: _____ ZIP _____

Position: i.e. Financial/Operator/Administrator/ Elected Official/consultant for:

Note: There will be **no** CEU's offered during this training event.

See attached proposed agenda



Co-sponsored by

SERCAP-NC, USDA RD

NC Department of Treasurer- LGC

9:00-9:15 Welcome and Introduction of SERCAP (John Crowder and Randy Welch)



9:15- 9:45 Review agenda and go over Pre-Test (Randy Welch)

9:45-10:50 - Financial management issues relative to Utilities and Local Gov. including non-governmental entities—and non- profit utilities etc.-SERCAP (Paul Parker, SERCAP NC) We will use **“The Basics of Financial Management for Small-Community Utilities Handbook”** provided by RCAP

10:50-11:00 – Break

11:00 -11:30 – Overview of USDA Programs (Dennis DeLong)

11:30-12:00 –Overview of Division of Water Infrastructure and State Water Infrastructure Authority (Francine Durso)

12:00 - 12:30 Lunch Break

12:30-1:30 – Financial Overviews-Enterprise Funding Requirements (Sharon Edmundson)
This part of the program will provide the local government the statutory requirements of its finances especially the ones that want to take on debt or be approved for infrastructure funding.

1:30-1:40 Break

1:40-2:45 – How to Read and Audit – Continued

2:45–3:00 Break

3:00 – 3:30 Break out Rooms on Financial Troubleshooting

3:30-3:45 Post-test

3:45-4:00 – Closing Remarks and Q & A

SERCAP Staff

Paul Parker, NC TAP, Kim Martin NC Tap, John Crowder State Manager, Randy Welch, NC TAP

USDA Staff

Dennis DeLong – Sr. State Environmental Specialist

Division of Water Infrastructure

Francine Durso – Senior Project Manager

Local Government Commission (LGC)

Sharon Edmundson – Secretary of Local Government Commission (LGC)

others

