

Mayor
William Randy Mitchell, Jr.

Board of Commissioners

Theodore Bright
Diannia Bright
Anita Douglas
Gilbert Moore
Robert "Bobby" Pollock
Brenda Ingram, Town Clerk/Finance Director
Melissa Bryant, Water Clerk

Town of Dover

established 1901

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05/05/26

Re: Notice on Noncompliance for Fiscal Year 2025 Audit – Appeal

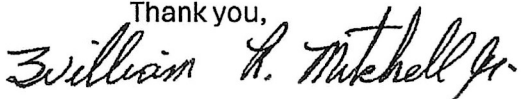
The Town of Dover wishes to appeal the notice of noncompliance based on "Other Good Cause With Evidence to Support the Basis for the Appeal."

Since 2018, the Town has experienced heavy turnover in key positions, including Town Clerk. There were several clerks within that time frame until a new clerk was hired in June of 2023. At that time, the Town was in the middle of the June 2022 audit, and it was found that many entries had been made incorrectly into the accounting software and paperwork had not been maintained as needed. The lack of consistency caused the audit to be substantially more time-consuming and difficult. The Town has been in contact with the audit firm, Carr, Riggs & Ingram and are working diligently to begin the June 2023 audit. However, the auditor has requested we work to ensure the books are as accurate as possible to avoid similar issues to the FY22 audit. Carr, Riggs & Ingram have stated that they will provide a FY23 timeframe for the town once we are able to let them know we have addressed the bookkeeping issues.

Currently, the Town, with the help of the NCLM, is working with Greg Isley, CPA firm to complete catch up bookkeeping to prepare for a transition to Black Mountain Software. Part of that process includes FY23 reconciliation and year-end closeout in preparation for the FY23 audit. We are working diligently to complete this catchup bookkeeping together to be able to move forward and complete the FY23 audit. Please let me know if we can provide any additional information that would be helpful in the appeals process.

It is the Town's intention that the audits going forward be completed in accordance with the stated requirements and we are confident that working with Greg Isley, CPA will put us in a better position to move forward smoothly.

Thank you,



William R. Mitchell, Jr.

Mayor